



Rosebery Primary Parent Representative Group

Minute – General Meeting #1

1th March 2023 – RPS Staff Room

1. **Open and Welcome** – meeting open 6:15
2. **Present:** Tania Kolomitsev (Principal), Lesley Vella (Chairperson), Penny Seamer (Secretary), Sofia Wilson (Treasurer), Heather Carroll, Dani Wrigglesworth, Catherine Steward, Marie-Clare Boothby, Madeleine Hart, Mrinal Dey, Mathew Kerle, Andrea Monteiro, Sharon Floyd, Mark Turner
3. **Apologies** – D’Elise Keitaanpaa
4. **Conflict of Interest disclosure**

Council Member	Conflict	Date advised
Sofia Wilson	Quality Gardens	1/3/23
Lesley Vella	OSHC	1/3/23
Madeline Hart	OSHC	1/3/23
Matt Kerle	OSHC	1/3/23
Penny Seamer	OSHC	1/3/23

5. **Acceptance of previous minutes** – Accepted out of session – December 2022
6. **BUSINESS ARISING**
 - Nothing been done with Applegate drive. Follow up next meeting with PSC
 - Intro to council packs – conflict of interest forms, signed and returned.
7. **CORRESPONDENCE IN/OUT** NIL
8. **REPORTS**
 - I. Principal – NIL report – read at AGM
 - II. Treasurer – NIL report - read at AGM



9. GENERAL BUSINESS

- i. **Declaration of Office Bearer positions vacant -**
- ii. **Nomination and election of vacant Office Bearer positions -**
- iii. **Chair** – Nominate Lesley Vella – unanimous vote Yes.
- iv. **Treasurer** – Nominate Sofia Wilson – unanimous vote Yes.
- v. **Secretary** – Nominate Penny Seamer – unanimous vote Yes.
- vi. **Nomination of Invited Members** - Marie Clare and Mark Turner accepted for 12 months
- vii. **Member Induction** – All council members were provided an Induction pack – including Confidentiality, Conflict of Interest, Code of Conduct, Constitution and Parent Handbook, Standing Orders
- viii. **Strategic Plan – 2023 Annual School Improvement plan** – Motion accept report **accepted unanimous vote yes.**
- ix. Motion that all school fundraising and canteen trading are to be coded with input tax on sales (ITS) and Input Tax on purchases (ITP) for the 2023 school year **Accepted unanimous vote yes.**

- **Dates for fundraising for 2023**

Term 1

- Easter raffle – in progress
- Mothers' Day stall – stock ordered and prices ready for sale

Term 2

- Disco – 4 discos at lunch time with different hubs, with potential to be 4 per term.
Zooper doopers etc- glow sticks
- Do it for Dolly 12th May

Term 3 –

- Seek assistance from defence for colour fun run 26th May, book event – set date.
- Harmony Day – non-uniform day 24th March – unanimous vote – yes Orange
National Costume day Wednesday 22nd March
- Writing Festival - suggestion
- May day float – Mark Turner suggestion





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Rosebery
PRIMARY SCHOOL

School Council Meeting Dates for 2023 – Council members informed.

- 29 March
- 10 May
- 7 June
- 26 July
- 20 September
- 25 October
- 22 November
- Council dinner 24 Nov or 1 Dec (venue TBC)

10. Date of next meeting – 29th March 2023

11. Close (by the chair) Closed at 6:58pm

① Lesley Vella
chair person

PS Penny Seamer
Secretary





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Rosebery
PRIMARY SCHOOL



Rosebery Primary Parent Representative Group

Minute – General Meeting #2

29th March 2023 – RPS Staff Room

1. **Open and Welcome** – meeting open – 5:30pm
2. **Present:** Tania Kolomitsev (Principal), Lesley Vella (Chairperson), Penny Seamer (Secretary), Sofia Wilson (Treasurer), Heather Carroll, Catherine Steward, Delise Keitaanpaa, Madeleine Hart, Mrinal Dey, Mathew Kerle, Andrea Monteiro, Sharon Floyd
3. **Apologies** – Mark Turner, Marie-Clare Boothby, Dani Wrigglesworth
4. **Conflict of Interest disclosure**

Council Member	Conflict	Date advised
Sofia Wilson	Wilson's Lawn Care	1/3/23
Lesley Vella	OSHC	1/3/23
Madeline Hart	OSHC	1/3/23
Matt Kerle	OSHC	1/3/23
Penny Seamer	OSHC	1/3/23

5. **Acceptance of previous minutes:**

Moved: Sofia **Seconded:** Andrea

6. **BUSINESS ARISING NIL**

7. **CORRESPONDENCE IN/OUT**

ACTION – Lesley to follow up with Nikki on works to commence in Applegate Dr as advised by Eva Lawler

8. **REPORTS**

- I. Principal Report: **Moved:** Tania – **Seconded:** Sofia
- II. Treasurer Report: **Moved:** Sofia – **Seconded:** Madeline



Rosebery Primary School Council Inc.

General Meeting

10/05/2023, RPS Staffroom

	AGENDA ITEM	DRAFT MINUTES
1.	Meeting open: Welcome	5:33pm
2.	Attendance	Lesley Vella, D'Elise Keitaanpaa, Heather Carroll, Kiah Mackenzie, Tania Kolomitsev, Sharon Floyd, Danni Wrigglesworth, Mrinal Dey, Penny Seamer, Matt Kerle (Arrived - 5:53pm) Katherine Henshaw (Parent guest – 5:53pm)
		Invited Guests: COGSCO - Mary Jay Nepe-Fuamatu and Michelle Parker
	Apologies	Sofia Wilson Andrea Monteiro
	Absent	Catherine Steward, Mark Turner, Marie Clare Boothby
3.	Minutes of Previous Meeting	29-03-2023 MOTION: That the minutes are a true and accurate record. Moved: Heather Seconded – Sharon Carried
	Business arising from previous minutes	NIL
4.	Conflict of Interest	Details
		Sofia Wilson- Wilson's Lawn Care Lesley Vella - OSHC Matt Kerle - OSHC Penny Seamer -OSHC
5.	Principal Report	<ul style="list-style-type: none"> • Colour fun run date – 11th/18th August TBA • Staff update – Rachel Turton & Kelly Bourke are leaving RPS this term. • Do it for Dolly this Friday MOTION: That the Principal report be accepted. Moved: Tania Seconded: D'Elise Carried
	Treasurer Report	<ul style="list-style-type: none"> • Motion - uncommitted funds - DEFFERED Michelle cannot find the line for the motion in the report. ACTION – Joshua Farrow to confirm

Rosebery Primary School Council Inc.

General Meeting



10/05/2023, RPS Staffroom

		<p>reserve lines.</p> <p>OUT OF SESSION – for motion to uncommitted funds</p> <ul style="list-style-type: none"> • Playground ideas - sent to DIPL. • Bus shelter – original plan is out of our budget range. <p>ACTION – for the council and the BM to correspond with DIPL regarding options for the seek the solution from DIPL of 120,000</p> <p>Treasurers report read by Matt Kerle – in Sofia’s absence.</p> <p>Treasurers report attached.</p>
		<p>MOTION: That the Treasurer report be accepted.</p> <p>Moved: D’Elise</p> <p>Seconded: Heather</p> <p>Carried/Not Carried</p>
6.	Correspondence in	<p>Renee Alexander regarding OHSC</p> <ul style="list-style-type: none"> • ACTION response– minutes now available, there was no other proposals, Tania drafting letter • Confirmation that the constitution is available. • ACTION – Penny put minutes on website and share link. • Didn’t go out to tender, not required. <p>(FARM document – recommendation that the dept change in the future and go to tender)</p> <p>Michelle offered wording for letter response – out of session.</p>
	Correspondence out	<ul style="list-style-type: none"> • Lesley emailed Nikki regarding Applegate Drive – waiting response. <p>Service road – DIPL info from Michelle & PSC. DIPL stated there is no issue - the gates should be closed. Parent seeking funding for disability safety at the crossing.</p> <p>ACTION - Tania send info to Michelle.</p> <ul style="list-style-type: none"> • Lesley has emailed MLAs for Sports day donations – Marie Claire offered voucher
	Business arising from correspondence	<p><i>Record action items and include who is responsible for the action and by when.</i></p> <p>The OHSC follow up and next steps</p>
7.	General Business	<p>Parent (guest) voiced her disappointment about the OSCH decision – and wants to know why parents were not consulted.</p> <p>Council explained the process and how the</p>

Rosebery Primary School Council Inc.
General Meeting
 10/05/2023, RPS Staffroom

		<p>decision/vote was made.</p> <p>Council has taken on feedback that we should have communicated first.</p> <p>We are moving ahead with the decision – it has already been legally finalized</p>
	New parent nomination – Kiah Mackenzie	<p><i>Record brief notes on discussion and any resulting actions, motions</i></p> <p>Welcome, nominated, accepted</p>
	School hats – new supplier School Jackets Deferred to next meeting	<ul style="list-style-type: none"> • New hat sample and correspondence from Red Oak Uniforms and Perm-a-plet • Jacket sample from Perm-a-plet <p>MOTION: To select - as the new hat supplier</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried/Not Carried</p> <p>MOTION: To pre-order/purchase jackets -</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried/Not Carried</p>
	Uncommitted funds – under Treasures report (OUT OF SESSION)	<p>MOTION: The reserve funds committed for school improvement is reduced to \$5,000.</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried/Not Carried</p> <p>MOTION: The reserve funds committed to the provision of library resources and student/admin furniture is uncommitted in full.</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried/Not Carried</p>
	Mother’s Day stall Sports day BBQ Colour fun run new date	<p>Sports day vouchers for fundraising via email</p> <p>TBC dates for color fun run</p>
	Michelle COGSO	Here to support
8.	Date of next meeting	31-05-2023/5:30pm/RPS Staffroom
9.	Meeting Closed	<p>Lesley extended meeting for 15 minutes at 6:23</p> <p>Closed 7:00pm</p>

Rosebery Primary School Council Inc.
General Meeting
10/05/2023, RPS Staffroom

Chair	Lesley Vella	
Secretary (Note taker)	Penny Seamer	

Rosebery Primary School Council Inc.
General Meeting 4
31/05/2023, Rosebery Primary School

	AGENDA ITEM	DRAFT MINUTES
1.	Meeting open: Welcome	5:30pm
2.	Attendance	Tania Kolomitsev, Lesley Vella, Sharon Floyd, Kiah Mackenzie, Dani Wrigglesworth, Joshua Farrow, Delise Keitaanpaa, Heather Carroll, Mrinal Dey, Matthew Kerle <i>Record School Guests present at the meeting</i>
	Apologies	Penny Seamer, Sofia Wilson, Mark Turner, Marie Claire Boothby
	Absent	Catherine Stewart
3.	Minutes of Previous Meeting	10 May 2023 <i>Out of session decision -</i> <ol style="list-style-type: none"> Reserve funds committed to library improvements and student/ admin furniture is moved to uncommitted reserves passed on 18/05/2023 The attached response is emailed from the school and school council to Renee Alexander passed on 18/05/2023 <p>MOTION: That the minutes are a true and accurate record. Moved: Heather Carroll Seconded : Danni Wrigglesworth Carried/Failed</p>
	Business arising from previous minutes	<ul style="list-style-type: none"> - Colour Fun Run date tbc (agenda item) - School hat supplier (agenda item) - School jacket to be sold (agenda item) - Principal to BM to correspond with DIPL – bus shed (Principal report) - Minutes on website- completed by PS - Written response to parent letter complete and approved through out of session decision on 25 May 2023. PS to email to parents via school council email address.
4.	Conflict of Interest	Details
		<i>Record any conflict declared by a member and include any possible required action</i>
5.	Principal Report	Reminder: PD different this year – PD to be held on returning Monday for both term 3 and 4 Friday 15 th Dec – last PD for year- children finish Thursday 14 th Dec

Rosebery Primary School Council Inc.

General Meeting 4

31/05/2023, Rosebery Primary School

		<p>40 families have registered for YNT, approx. 60% of current families.</p> <p>If receiving feedback on the Y from families please give to Joshua and Tania – to assist with transition and to ensure effective communication moving forward.</p> <p>General upgrade of boundary and student crossings funding by DIPL</p> <p>Vinyl flooring to be upgraded due to moisture getting in. Funded by DIPL.</p> <p>Annual building inspection 24th and 25th May – comment about how well school is maintained.</p> <p>Annual building inspection identified transition playground as an WHS issue – preschool playground also a concern.</p> <p>Council discussed the replacement of the softfall in the transition and preschool yards with either sand or replacement of softfall.</p> <p>A Motion passed that sand to replace damaged softfall.</p>
		<p><u>MOTION:</u> That the Principal report be accepted. Moved: Delise Keitaanpaa Seconded: Heather Carroll Carried/Not Carried</p>
Treasurer Report		<p>YTD income \$514K Expenses \$467k Operating profit \$24K</p> <p>Josh advised the upcoming treasurer's report is likely to highlight an operating loss given the expected rate of expenditure if Semester 2 cash funding from the Department of Education has not been received before the next council meeting.</p> <p><u>MOTION:</u> That the Treasurer report be accepted. Moved: Dani Wriggleworth Seconded: Heather Carroll Carried/Not Carried</p>

Rosebery Primary School Council Inc.
General Meeting 4
31/05/2023, Rosebery Primary School

	Committee Reports	No committee report
		<p><u>MOTION:</u> That the Committee report/s be accepted.</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried/Not Carried</p>
6.	Correspondence in	Andrea Monteiro – emailed 17/05/2023 with her resignation Parent responded to email sent re: OSHC changes Council agreed no further action required.
	Correspondence out	
	Business arising from correspondence	<i>Record action items and include who is responsible for the action and by when.</i>
7.	General Business	Details
	Parent Rep Nominations	2 positions available – continue to scout for potential families to join
	NT COGSO Governance Training	List of training – please let Lesley know if you are interested. We can ask them to come and visit. Action: Please look at courses available and email Lesley if interested.
	Playground/ Bus shelter	Information: Covered in Principal report
	Preschool and other playgrounds+ – softfall or sand	Motion passed to replace soft-fall with sand.
	FARMS	Over-arching policy for finance for schools Potentially effective 1 st July 2023 Digital version circulated to council members. Quick reference manual for information. Orientation video for school council members to be put together by Department Any questions please see Joshua
	School hats – new supplier School Jackets	<ul style="list-style-type: none"> • New hat sample and correspondence from Red Oak Uniforms and Perm-a-plet • Jacket sample from Perm-a-plet <p><u>MOTION:</u> To select - new hat supplier – council agreed no change</p> <p>Action: Josh to arrange order to be placed ASAP</p> <p>Moved: no change</p> <p>Seconded:</p> <p>Carried</p> <p><u>MOTION:</u> To pre-order/purchase jackets – J</p> <p>Action: Joshua to call perm-a-plet to see what other examples they have jackets – fleece lined rather than water proof.</p>



Rosebery Primary School Council Inc.
General Meeting 4
31/05/2023, Rosebery Primary School

		<p>Council agreed that orders be on a order basis.</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried</p>
	Colour Fun Run date	<p>Registered for colour fun – 11th August –</p> <p>To get out by last week of school</p> <p>Defence – need to confirm the date by end of school.</p> <p>Defence to Supply equipment.</p> <p>Action: Kiah to confirm with Defence prior to end of term</p>
	Sports Day	<p>Discussion and planning:</p> <p>What is school council providing for BBQ? Sausages, cold drinks and Zooper Doopers</p> <p>Canteen will be open for limited sales – limited food, drinks avail till 11am</p> <p>Simple menu – sandwiches and drinks, fruit, snacks</p> <p>Parents at sports day likely to support the bbq.</p> <p>Lunch pack – needs to be pre-ordered</p> <p>BBQ – sausages (beef, chicken) and bread – soft drinks, juice and water</p> <p>Zooper doopers – Lesley happy to donate some packets</p> <p>Can we get some gluten free bread? – sausages need to be gluten free too – woolworths.</p> <p>Action: Tania and Joshua to work out pricing.</p> <p>Sofia to donate lawn mowing voucher</p> <p>Beta butchers to donate vouchers</p> <p>Marie Claire Boothby and Mark Turner have provided vouchers in the past</p> <p>Will need people on the day to walk around with raffle tickets on the day.</p> <p>Roster to come out shortly for sports day.</p> <p>Action: Lesley to send out roster</p>
8.	Date of next meeting	Wednesday 26th July 2023
9.	Meeting Closed	6:33pm

Rosebery Primary School Council Inc.

General Meeting 4

31/05/2023, Rosebery Primary School



Chair	Lesley Vella	
Secretary (Note taker)	Sharon Floyd Penny Seamer Secretary	

Rosebery Primary School Council Inc.
General Meeting
 26/07/2023, RPS Staffroom

	AGENDA ITEM	DRAFT MINUTES
1.	Meeting open: Welcome	<i>Record open time</i>
2.	Attendance	Tania Kolomitsev Lesley Vella Penny Seamer Catherine Steward <i>Record School Guests present at the meeting</i>
	Apologies	Kiah Mackenzie D'Elise Keitaanpaa Mrinal Dey Sofia Wilson
	Absent	<i>Record members who are absent and have not sent apologies.</i>
	Minutes of Previous Meeting	31/05/2023 MOTION: That the minutes are a true and accurate record. Moved: Seconded Carried/Failed
	Business arising from previous minutes	<i>Record action items and include who is responsible for the action and by when.</i>
4.	Conflict of Interest	Details
		<i>Record any conflict declared by a member and include any possible required action</i>
5.	Principal Report	<i>Record important dot points (or note that report is attached). There may also be separate motions/actions that need to be noted.</i> MOTION: That the Principal report be accepted. Moved: Seconded: Carried/Not Carried
	Treasurer Report	<i>Record important dot points (or note that report is attached). There may also be separate motions/actions that need to be noted.</i>

Rosebery Primary School Council Inc.
General Meeting
 26/07/2023, RPS Staffroom

		<p><u>MOTION:</u> That the Treasurer report be accepted. Moved: Seconded: Carried/Not Carried</p>
	Committee Reports	<p><i>Record important dot points (or note that report is attached). There may also be separate motions/actions that need to be noted.</i></p> <p><u>MOTION:</u> That the Committee report/s be accepted. Moved: Seconded: Carried/Not Carried</p>
6.	Correspondence in	<i>Record</i>
	Correspondence out	<i>Record</i>
	Business arising from correspondence	<i>Record action items and include who is responsible for the action and by when.</i>
7.	General Business	Details
	School jacket	<i>Record brief notes on discussion and any resulting actions, motions</i>
	Colour Fun Run	<i>Record brief notes on discussion and any resulting actions, motions</i>
	COGSO information sessions for 2024	<i>Record brief notes on discussion and any resulting actions, motions</i>
	OHSC	
	School survey	
8.	Date of next meeting	20/09/2023 – 5:30pm – RPS Staffroom
9.	Meeting Closed	<i>Record time</i>

Chair	Lesley Vella	
Secretary (Note taker)	Penny Seamer	

Rosebery Primary School Council Inc.
General Meeting
 23/08/2023, RPS Staffroom

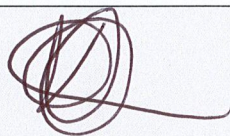

	AGENDA ITEM	DRAFT MINUTES
1.	Meeting open: Welcome	5:35
2.	Attendance	Tania Kolomitsev Sharon Floyd Matt Kerle Catherine Steward D'Elise Keitaanpaa Penny Seamer Lesley Vella Kiah Mackenzie Marie-Clare Boothby Mark Turner Mrinal Dey
	Apologies	Dani Wrigglesworth Heather Carroll
	Absent	Sofia Wilson
3.	Minutes of Previous Meeting	31/05/2023 MOTION: That the minutes are a true and accurate record. Moved: Matt Kerle Seconded: Tania Kolomitsev Carried/Failed
	Business arising from previous minutes	NIL
4.	Conflict of Interest	Details
		NIL
5.	Principal Report	<ul style="list-style-type: none"> School survey – agenda early next year to add extra questions for next year's survey. ACTION
		MOTION: That the Principal report be accepted. Moved: Tania Kolomitsev Seconded: Catherine Steward Carried/Not Carried
	Treasurer Report	MOTION: That the Treasurer report be accepted. Moved: Matt Kerle Seconded: Sharon Floyd Carried/Not Carried

Rosebery Primary School Council Inc.
General Meeting
 23/08/2023, RPS Staffroom

	Committee Reports	NIL MOTION: That the Committee report/s be accepted. Moved: Seconded: Carried/Not Carried
6.	Correspondence in	Nikki Elliot Chairperson PSC – re electronic speed signs are done and the speed limit has been changed to 30km on Applegate Drive
	Correspondence out	NIL
	Business arising from correspondence	NIL
7.	General Business	Details
	Soft fall -playgrounds	Preschool and other playgrounds+ – soft fall or sand - Motion was passed in Meeting 4 to replace soft-fall with sand. New information - soft fall is a better option for longevity, funding for repairs and OHS. Discussed how the transition playground is going in the wet season – flooding, smelling etc. How preschool is close proximity to the building and more sand is not a good idea. Proposed to motion that transition go with sand and preschool soft fall.
		MOTION: Transition playground to go with sand and Preschool and EY's to stay with soft fall. Moved: unanimous vote Seconded: Carried/Not Carried
	School jacket	Quote for jackets – Move to trail black as a noncompulsory uniform item. unanimous vote Carried/Not Carried
	Colour Fun Run Father's Day stall roster	Amount raised; approx. - \$7000 ACTION - invite the MLA's to the sliming – 9 highest raisers. Volunteers needed for Father's Day stall send out roster- Encourage more council members to join council
COGSO information sessions for 2024	Information about COGSO – ACTION send link to book for early next year.	

Rosebery Primary School Council Inc.
General Meeting
23/08/2023, RPS Staffroom

	OHSC	Feedback is good, parents are liking the new service and activities.
	School survey	Closes this Friday – ACTION – assembly this Friday hand out QR codes (Kiah volunteered)
8.	Date of next meeting	20/09/2023
9.	Meeting Closed	6:19pm

Chair	<i>Lesley Vella</i>	
Secretary (Note taker)	<i>Penny Seamer</i>	

Rosebery Primary School Council Inc.
General Meeting
 20/09/2023, RPS Staffroom



	AGENDA ITEM	DRAFT MINUTES
1.	Meeting open: Welcome	5:30pm
	Attendance	Danielle Banicek Danni Wrigglesworth Lesley Vella Kiah Mackenzie Sharon Floyd Marie-Clare Boothby Penny Seamer Matt Kerle (6:00pm) Catherine Steward (Teams) Mrnial Dey (Teams – but waiting in lobby and wasn't entered in) D'Elise Keitaanpaa
	Apologies	Heather Carroll Sofia Wilson Tania Kolomitsev Mark Turner
	Absent	
3.	Minutes of Previous Meeting	23/08/2023 MOTION: That the minutes are a true and accurate record. Moved: Sharon Floyd Seconded: D'Elise Carried/Failed
	Business arising from previous minutes	
4.	Conflict of Interest	Details NIL
5.	Principal Report	NOTES: A principals report was not included in this meeting as the principal was absent. MOTION: That the Principal report be accepted. Moved: Seconded: Carried/Not Carried

Rosebery Primary School Council Inc.
General Meeting
 20/09/2023, RPS Staffroom

	Treasurer Report	<p>NOTES: Could Josh (Business Manager) attend the next meeting to discuss how our financial situation is going now</p> <p>MOTION: That the Treasurer report be accepted. Moved: Kiah M Seconded: D'Elise K Carried/Not Carried</p>
	Committee Reports	<p>NIL</p> <p>MOTION: That the Committee report/s be accepted. Moved: Seconded: Carried/Not Carried</p>
6.	Correspondence in	<ul style="list-style-type: none"> • Sharon Floyd has put in resignation. ACTION – advertise positions for 3 parents reps • Takeisha Belbin accepted into Athletics Nationals. Can council help with donations? <p>Options-</p> <p>Email options like we will share go fund me, Cupcake Day students cook, etc or crazy hair day – we would like to support with creating a fundraiser.</p> <p>Discuss with Takeisha and create a proposal.</p> <p>Bacon and eggs at the 1st assembly in Term 4 – Parent volunteers to cook and profits go to Takeisha ??</p>
	Correspondence out	<p>MLA's invited to sliming assemblies – Marie Clare slimed</p> <p>BBQ donation/voucher requests</p>
	Business arising from correspondence	
7.	General Business	Details
	School Bus agreement	<p>Out of session - We have met a quorum, the majority have voted (9/13) in favour of entering into an agreement with "The Y" that it may utilise the school's bus on an ad hoc basis, primarily during school holidays, for transportation purposes subject to the availability of the bus and will be charged at a per kilometre rate".</p> <p>MOTION: The school bus and the Y agreement Moved: Out of session Seconded: Carried/Not Carried</p>
	School jacket (Update)	<p>Quote received - Sizes 4C - 16C \$42.02 +GST</p> <p>50 jackets (5 per size)</p>

Rosebery Primary School Council Inc.
General Meeting
 20/09/2023, RPS Staffroom

		Vote yes – proceed with the order
	Survey data	<p>Discussion</p> <p>Highlights – teachers’ expectation for students to do well.</p> <p>Schools well maintained.</p> <p>Behavior</p> <p>Little confusing results – only 76 responses</p> <p>Can we add extra questions to the survey next year– feedback on DSM/support services etc</p>
	Quality Gardens service	<p>Renew contract for 1 year or open to tender.</p> <p>Quality gardens has been good, Ian has provided feedback that the overview of work has been satisfactory, small issues but all have been rectified.</p> <p>Cheaper than previous gardeners.</p> <p>MOTION: To renew for 12 months.</p> <p>Unanimous vote</p> <p>Carried/Not Carried</p>
8.	Date of next meeting	25/10/2023
9.	Meeting Closed	Meeting closed at 6:10pm

Chair	<i>Lesley Vella</i>	
Secretary (Note taker)	<i>Penny Seamer</i>	

Rosebery Primary School Council Inc.
General Meeting

~~20/09/2023, RPS Staffroom~~

25/10/2023 DLW.

AS 15/1/2024

	AGENDA ITEM	DRAFT MINUTES
1.	Meeting open: Welcome	5:30pm
	Attendance	Lesley Vella D'Elise Keitaanpaa Kiah Mackenzie Danni Wrigglesworth Catherine Steward Penny Seamer Sofia Wilson Guest – Joshua Farrow Mrinal Dey (teams) Tania Kolomitsev Kiyle Coombs Matt Kerle (late 5:50pm)
	Apologies	Heather Carroll Marie Clare Boothby
	Absent	Mark Turner
3.	Minutes of Previous Meeting	20/09/2023 MOTION: That the minutes are a true and accurate record. Moved: D'Elise Keitaanpaa Seconded: Danni Wrigglesworth Carried/Failed
	Business arising from previous minutes	Quality Gardens service Update – Josh has sent a renewal contract for 1 year and price to remain the same. Waiting on DOE lawn timetable to finalize
4.	Conflict of Interest	Details Sofia Wilson – Gardening NIL
5.	Principal Report	<ul style="list-style-type: none"> Classes for 2024 – intentions survey sent out MOTION: That the Principal report be accepted. Moved: Tania Kolomitsev Seconded: Lesley Vella Carried/Not Carried
		We are currently meeting our 2023 cash benchmark.

25/10/23
 Rosebery Primary School Council Inc.
 General Meeting
 20/09/2023, RPS Staffroom



	Treasurer Report	<p>Simplified cash summary</p> <p>Playground hopefully updates by next meeting: Tender process atm</p> <p>Sand update – DIPL says no to funding to change soft fall to sand, if would like to replace to sand we would have to fund. At least 20k to remove the soft fall.</p> <p>MOTION: That the Treasurer report/s be accepted</p> <p>Moved: Sofia Wilson</p> <p>Seconded: Matt Kerle</p> <p>Carried/Not Carried</p>
	Committee Reports	<p>NIL</p> <p>MOTION: That the Committee report/s be accepted.</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried/Not Carried</p>
6.	Correspondence in	<ul style="list-style-type: none"> Takeisha Belbin raised enough money to cover her trip and doesn't need the school to fundraise. -school standard is always donating a small amount of 100-200 for state level. Venue for fundraising but the families run the event. ACTION add to note next year Kiyle Coombs contacted the school wishing to join school council Marie Clare Boothby requested IPF Form ACTION Email IPF to Marie Clare Boothby Put IPF on school website Sofia Wilson and Danni Wrigglesworth have completed their council terms.
	Correspondence out	-
	Business arising from correspondence	<p>MOTION: Nominate new parent member.</p> <p>Kiyle Coombs</p> <p>- Unanimous vote CARRIED</p>
7.	General Business	Details
	Fundraising goals and purpose	<ul style="list-style-type: none"> Create a certificate for Don to thank him at the last BBQ fundraiser ACTION *TRY RAISE 15K IN 1 YEAR Sofia offered to support with fundraising next year.

Rosebery Primary School Council Inc.

General Meeting

25/10/23
20/09/2023, RPS Staffroom

		<p>MOTION: Proposal for funds to go to a big screen for the assembly area</p> <p>Unanimous vote - Carried</p>
Yr6 Graduation		<p>MOTION – Council approval for the school to pay for 12 staff to attend the Yr6 Graduation. \$30.00</p> <p>Unanimous vote - CARRIED</p>
Budget		<p>Josh Farrow updated council – Budget looking better – and back to normal. Awaiting student numbers for 2024, and then we will have a more detail update for the next meeting.</p> <p>The Y is bringing in a good income for the school.</p>
Curriculum Packs		<p>Stay the same as this year – special for uniforms or the option to purchase individual items.</p> <p>Discussed how to use the voucher for future excursions</p>
2024 council -		<p>Recruiting parents – Teachers to nominate a parent rep from each class and Tania and Lesley to contact them.</p> <p>ACTION Parent nomination forms in Reception</p> <p>ACTION -Set a date for the AGM (after the audit report) and ask COGSO to attend.</p> <p>ACTION – Josh and Tania to create 2024 curriculum packs and set 2024 council dates.</p>
		<p>Council Christmas dinner at 6pm – Palmerston Golf Club 6th December</p>
8.	Date of next meeting	22/11/2023
9.	Meeting Closed	Meeting closed 6:34pm

Chair	Lesley Vella	
Secretary (Note taker)	Penny Seamer	

Rosebery Primary School Council Inc.
General Meeting
 22/11/2023, RPS Staffroom

	AGENDA ITEM	DRAFT MINUTES
1.	Meeting open: Welcome	5:40pm
	Attendance	Lesley Vella Tania Kolomitsev D'Elise Keitaanpaa Penny Seamer Heather Carroll Joshua Farrow Revathi Devi Duraimurugano Palaniappan Ramasamy Santosh Jaganathan Matt Kerle (Teams)
	Apologies	Marie-Clare Boothby Kiah Mackenzie Catherine Steward Mrinal Dey Danni Wrigglesworth Kiyle Coombs
	Absent	Mark Turner Sofia Wilson
3.	Minutes of Previous Meeting	20/09/2023 MOTION: That the minutes are a true and accurate record. Moved: Tania Kolomitsev Seconded: Penny Seamer Carried/Failed
	Business arising from previous minutes	
4.	Conflict of Interest	Details - NIL
5.	Principal Report	<ul style="list-style-type: none"> • Reading Festival next week – volunteers needed for council run BBQ • Playground went to tender – NT Shade and Play have won the contract. Current plan will go ahead. 12-15weeks for equipment – 4-5 months till completion. School colors for equipment suggested • ACTION School survey data comparisons

Rosebery Primary School Council Inc.

General Meeting

22/11/2023, RPS Staffroom

		<p>shared. Have a deeper look at this data at the beginning of 2024 when we have set time.</p> <ul style="list-style-type: none"> Pivot – student survey data – trail of the survey happening soon for all students next year for teachers to look at key areas of strength, NTCL can add questions to the survey. All questions have been trailed and tested. Data is deidentified.
		<p>MOTION: That the Principal report be accepted. Moved: Tania Seconded: D'Elise Carried/Not Carried</p>
	Treasurer Report	<ul style="list-style-type: none"> 399 students predicated – remodel of staffing and budget and we are tracking back to normal. Budget 2024 – average 7 support staff required. Class budgets will double from \$1000 to \$2000 NT School of language charging us for Indonesian next year. \$3200 per year or \$100 day, no charge for non-attendance of teacher
		<p>MOTION: That the Treasurer report/s be accepted Moved: Tania Kolomitsev Seconded: D'Elise Keitaanpaa Carried/Not Carried</p>
	Committee Reports	NIL
		<p>MOTION: That the Committee report/s be accepted. Moved: Seconded: Carried/Not Carried</p>
6.	Correspondence in	<p>Kim Waters & Emily Casey, Revathi Devi & Duraimurugano and Santosh Jaganathan contacted the school wishing to join school council</p>
	Correspondence out	<ul style="list-style-type: none"> OUT of SESSION - We have met a quorum; the majority have voted (9/13) in favour of the following -2024-2027 National Student Wellbeing Program for NT Schools - Grant Application. Grant application has been submitted by Joshua Farrow. Emailed IPF to Marie Clare Boothby.
	Business arising from correspondence	<p>MOTION: There are 2 parent rep positions vacant. Nominations received for four new parent members</p>

Rosebery Primary School Council Inc.


General Meeting

22/11/2023, RPS Staffroom

		<ul style="list-style-type: none"> • Santosh Jaganathan • Revathi Devi • Kim Waters (did not attend) • Emily Casey (did not attend) <p>Council accepted the nominations for those in attendance – Santosh Jaganathan and Revathi Devi</p> <p>Council voted unanimously for Santosh Jaganathan and Revathi Devi to join council</p> <p>CARRIED</p>
7.	General Business	Details
	Fundraising	<ul style="list-style-type: none"> - Crazy Sock day raised \$165.50 - Christmas raffle donations – going well, tickets sent home last week
	Preliminary Budget	Refer to Treasurer report
	Curriculum Packs 2024	<p>Term 1 special used with Back to School Voucher – was successful for 2023, proposed to do it again for 2024. New items in packs - Australian Decodables. Attached pack information.</p> <p>Josh moved that the Curriculum Packs 2024 be accepted –</p> <p>Council voted unanimously.</p> <p>CARRIED</p>
	School Upgrade Fund	<ul style="list-style-type: none"> • NT Grant Application for \$250000 for major upgrades for schools experiencing a disadvantage. We need support from DOE, council for the grant application. The application to be submitted by Feb 2024. Discussed upgrades that would benefit the school – basketball court, library, BBQ area, extension on Performing Arts. <p>ACTION Send out upgrade suggestions, and request for any more suggestions and then a form to rank the options with best suggestions</p>
	2024 council dates and AGM	<p>MLA dates and sitting week dates clash with our current proposed 2024 council meetings calendar. We need to re access the calendar with MLA's to ensure they can attend some meetings.</p> <ul style="list-style-type: none"> • What will work for parents/and the MLA's, we need to spread out the dates, do we leave the calendar as is? <p>ACTION – email MLA Marie-Clare and request for her NT sitting dates calendar.</p> <p>ACTION – NTCOGSO to attend AGM</p>

Rosebery Primary School Council Inc.
General Meeting
22/11/2023, RPS Staffroom

	Council Christmas Dinner	Council Christmas dinner at 6pm – Palmerston Golf Club 6th December
8.	Date of next meeting	2024
9.	Meeting Closed	6:38pm

Chair	<i>Lesley Vella</i>	
Secretary (Note taker)	<i>Penny Seamer</i>	